

**Municipal Affordable Housing Trust Meeting**  
**Thursday June 25, 2015, 6:45 PM**  
**2<sup>nd</sup> Floor Conference Room, Town Hall**

**Attending:** Irma Carter, Lisa Mustapich, Rick Reed, Mark Siegenthaler (arrived 5 min late), Alice Sun (Arrived 5 min late) Christina Wilgren. **Others:** Jessica Porter, Liz Rust

645 – Wilgren called meeting to order

Carter moved the May minutes, Wilgren 2<sup>nd</sup>, Reed & Mustapich Abstained b/c they were not at last meeting. Vote 2 approve, 2 abstain.

The group discussed the small grant application labeled 62015-1. This application was submitted at the previous meeting and was missing critical information, therefore, the application was continued. The application was for deck repairs. The applicant was requesting up to \$3k to repair rotted boards. There were multiple bids, from \$2600-12K. This is the household's second grant request, first was for \$3K in electrical work. The group discussed reviewing the guidelines for the grant, to include how frequently one may apply. Currently, there is a 1 year wait, and a \$10K lifetime max. The family supplied the requested income verification and photos. Irma moved, Lisa seconded to grant the family up to \$3k to repair the deck. The repairs were noted as necessary for safe entry/exit of the house. Motion passed, 5 for, 1 against.

Update on US Coast Guard (USCG) property: June 19<sup>th</sup> there was a conf call with USCG, US General Services Administration (GSA) and town staff. GSA acts as a broker for the USCG. The GSA is not showing an urgency, however they did acknowledge and approve the town's plan to conduct a 3-way transaction that would enable the building of cottage style housing with an affordable component. The town will purchase, then sell the property same day to the successful bidding developer. The project will be built in accordance with the sealed bid specifications. We have 9-ish developers who have expressed interest in bidding. The GSA still needs to conduct an Environmental Impact Study. They have their property value assessment completed. Given the rate of progress, the town should expect a 6-8 month period for the GSA to do the EIS and return to the table for additional negotiations.

7:22: Mustapich moved, Sun seconded to adjourn. 5-0.

Submitted by Mustapich